



Candidate Name Christian Kazandjiev

1093

0003

CERTIFICATE IN ADVANCED ENGLISH

Writing [CEPSSU]

Part 2

Trial Test
WC/WS040



Time 45 minutes

INSTRUCTIONS TO CANDIDATES

Do not open this question paper until you are told to do so.

Write your name, centre number and candidate number on this question paper.

Read the instructions for each part of the paper carefully.

Answer all the questions.

Write clearly in **pen**, not pencil. You may make alterations, but make sure your work is easy to read.

At the end of the test, hand in this question paper.

Marks from PE:	
Content	4
Communicative Achievement	3
Organisation	3
Language	3

INFORMATION FOR CANDIDATES

Your answers in this test will not affect your result in any examination you do in the future.
Thank you for your help.

TEST	PART
8	1
9	2A
10	2B
11	2C

sessions, reading lots of comments and interviews with well-known businessmen.

What I think is that this course is ^{very} ~~good~~ good training but however it also has its weaknesses:

1. ~~It~~ is a little bit too long and not fully developed.

2. The presentations are in some places not understandable with grammar ~~mistakes~~ and punctuation mistakes.

• The three day full-time course.

This is the second available course. ~~It lasts for three full days and~~ It is presented in a training ground with real situations. I have pointed out the things which I think are positive about this course:

• the real situation happenings;

• a very experienced staff;

• a chance to meet with the other employees.

The only negative thing is that this course last for only three days.

• Recommendations:

To sum up everything, ~~and~~ I have decided that although there are some inconveniences, the three-day online course will be better for our employees in terms of the positive sides which I outlined. ~~I hope to have been~~

Write your answer in 220 – 260 words in an appropriate style on the opposite page.

- 1 Your company wants to organise some IT training for its employees. Your manager has asked you to write a report about the different courses available. You have found two suitable courses. One is a six-week online course, and the other is a three-day full-time course taught in a training centre. In your report, briefly outline the content of the courses and their strengths and weaknesses. Recommend which one you think would be better for both the employees and the company.

Write your **report**.

Question

Report on the IT training

The aims of this report are to:

- make an overview of the two courses: the online one, and the one taught in a training centre
- make a recommendation of which suits better for our employees.

For the best of our company, I have made a research ^{on} the two available courses and have selected the one which in my opinion suits the best.

• General overview:

• The six-week online course:

This course lasts 40 days and it is all taken online. It develops the strengths ~~of~~ the following areas:

1. The ability of working with a computer
2. The ability of answering a series of questions in a limited time
3. Developing the skills in IT managing by watching a ~~lot of~~ ~~briefs~~ ~~sessi~~ videos, working variety of